



## Summary of Conditions

<b>JOB TITLE:</b>	<b>Centre Manager (London)</b>
<b>BASE:</b>	London (Finsbury Park)
<b>SALARY:</b>	£30,000 p.a. pro-rata for 21 hours.
<b>HOURS OF WORK:</b>	The post holder will be required to work 21 hours per week. Due to the nature of the post, there is a requirement to work flexibly. It is expected that you will attend all fundraising events, AGM, and Conferences. If additional hours are worked, a time off in lieu system is operated.
<b>PROBATIONARY PERIOD:</b>	The post is subject to a three-month probationary period in which one week's notice is required on either side. Once confirmed in post, notice is one month on either side.
<b>HOLIDAY ENTITLEMENT:</b>	08 days plus all public holidays
<b>LEAVE YEAR:</b>	January – December
<b>PENSION:</b>	All staff members are eligible to join a group stakeholder scheme
<b>TRAVEL AND SUBSISTENCE:</b>	All travel costs other than home to office are reimbursed according to regulations and within budget.
<b>DISCLOSURE AND BARRING</b>	A DBS check is required for this post.

### London Therapy Centre & Head Office

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