



# Immigrant Counselling and Psychotherapy

## Summary of Conditions

<b>JOB TITLE:</b>	Clinical Manager (London)
<b>BASE:</b>	London (Finsbury Park), with some travel within London and the UK.
<b>SALARY:</b>	£36,000 p.a., pro-rata for 21 hours.
<b>HOURS OF WORK:</b>	The post holder will be required to work 21 hours over 3 days per week, one day of which <b>must</b> be Wednesday. Due to the nature of the post, there is a requirement to work flexibly. If additional hours are worked, a time off in lieu system is operated.
<b>PROBATIONERY PERIOD:</b>	The post is subject to a three month probationary period in which one week's notice is required on either side. Once confirmed in post, notice is three months on either side.
<b>HOLIDAY ENTITLEMENT:</b>	17 days, plus all public holidays.
<b>LEAVE YEAR:</b>	January – December.
<b>PENSION:</b>	All staff members are eligible to join a group stakeholder scheme.
<b>TRAVEL AND SUBSISTENCE:</b>	All costs other than home to office are reimbursed according to regulations and within budget.
<b>DISCLOSURE AND BARRING SERVICE CHECK:</b>	A DBS check is required for this post.

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**Chairman: Michael D. Higgins PRESIDENT OF IRELAND**  
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